

ADMINISTRATIVE - INTERNAL USE ONLY

DDA SUBJECT FILE COPY

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

1987 Space Problem

DDA 85 - 21571

FROM:

Harry E. Fitzwater
Deputy Director for Administration
7D-24 Headquarters

EXTENSION

NO.

OL 10111-85

DATE

27 JUL 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Ex Dir
7D55 Hqs.BX-2
157

9 JUL 1985

Q1

2.

* DDA

15 JUL 1985

J

3.

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Director of
Statistics

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45-17

Harry - I would like to get the audit on the rest of the IG and OF, so lets move them in. Looks like we can do it.



45-17?

FORM 1-79

610 USE PREVIOUS EDITIONS

ADMINISTRATIVE - INTERNAL USE ONLY

GPO : 1983 O - 411-632

ADMINISTRATIVE - INTERNAL USE ONLY

85-21374

REGISTRY

45-17

27 JUN 1985

NOTE FOR: Executive Director

FROM: DDA

SUBJECT: 1987 Space Problem

REFERENCE: Note for DDA fm ExDir dtd 17 Jun 85, Same Subject

Jim:

1. Your restatement of the general 1987 space problem is correct. Since the briefing charts were made, some details have changed because Central Cover Staff, Directorate of Operations (DO), has decided not to move to [redacted] thus, they should be removed from the list of candidates for Headquarters backfill. Information Management Staff, DO, however, will have at least 15,000 square feet of external space in 1987 and should be considered.

2. Also, we should not oversubscribe the available space at Headquarters at this stage because we are dealing with 1985 square footage figures and must allow some slack for fit up and growth problems.

A suggested revision to your list is:

OIA	42,000
OGI	10,000
[redacted]	5,900
IMS	15,000
OGC	13,200

Total 86,100 sq. ft., plus 8 percent (6,900 sq. ft.) equals 93,000 sq. ft.

If the 6,900 sq. ft. is not needed for planning contingency, assign it to IG/Audit.

3. Please call if you wish to discuss my comments.

[redacted]
Harry E. Fitzwater

OL 10111-85

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DD/A Registr
88-2152

17 June 1985

NOTE FOR: DDA

FROM: Executive Director

Harry:

On the basis of Mahoney's briefing of me a couple of months ago, and the back and forth with him regarding the space problem, I now understand the problem to be 533,000 sq. ft. (The 190,000 sq. ft. for ICS, OTE, FBIS, OP and OMS plus 154,000 sq. ft. for the Headquarters "backfill" offices including Audit Staff, OGC, OIA, [redacted] etc., plus 78,000 sq. ft. plus 81,000 sq. ft. plus 30,000 sq. ft. identified in your various graphics.)

To solve this 533,000 sq. ft. problem: 93,000 sq. ft. is available as Headquarters backfill, 144,000 sq. ft. is available at Page, and 296,000 sq. ft. must be found (or we must decide to keep some existing space).

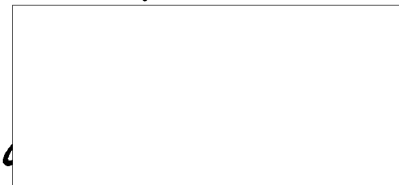
The following represents one man's sense of what we ought to do with the 93,000 sq. ft. of Headquarters building space:

OIA	42,000 sq. ft.
OGI	10,000 sq. ft.
SE/DDO	4,000 sq. ft.
[redacted]	5,900 sq. ft.
CCS	14,700 sq. ft.
OGC	13,200 sq. ft.
IG/Audit Staff	5,600 sq. ft.

This adds up to 95,400 sq. ft. (We'll have to squeeze just a little bit.)

I'd appreciate your reaction and views on all this.

Thanks,



DDA tasked O/OH to prepare response. Advised EXO/OH Secy (Suspense officer - Jude) response to be prepared w/ OOA signature. (Suspense date:)